

A regular meeting was called to order with the Pledge of Allegiance to the United State Flag at the Ashford Community Center at 7:30pm with John A. Pfeffer Town Supervisor presiding.

**Present: John A. Pfeffer, Supervisor**  
**Charles E. Davis, III Councilman, Deputy Supervisor**  
**William J. Heim, Councilman**  
**Jean M. Bond, Councilwoman**  
**Angela M. Ghani, Councilwoman**  
**Mary Kay Williams, Deputy Town Clerk**

Others present: Jim Boberg, Susan Feldman, Shawn Lafferty, Carl Stiles, Linda Stiles

The year end meeting was called to order with the Pledge of Allegiance to the United State Flag at the Ashford Community Center at 7:30pm with John A. Pfeffer Town Supervisor presiding.

#### **RESOLUTION 114-2020**

##### **APPROVAL OF AGENDA**

On motion of Councilman Davis seconded by Councilwoman Bond the following resolution was

ADOPTED Ayes 5 Pfeffer, Heim, Bond, Davis, Ghani  
 Nays 0

Resolved the Town Board of the Town of Ashford hereby approve the agenda as presented

#### **RESOLUTION 115-2020**

##### **EXECUTIVE SESSION**

On motion of Councilwoman Ghani seconded by Councilman Heim the following resolution was

ADOPTED Ayes 5 Pfeffer, Heim, Bond, Davis, Ghani  
 Nays 0

Resolved the board move into executive session at 7:32 per Public Officers Law Article 7 § 105 to discuss contract negotiations.

#### **RESOLUTION 116-2020**

##### **RETURN TO REGULAR SESSION**

On motion of Councilman Davis seconded by Councilwoman Bond the following resolution was

ADOPTED Ayes 5 Pfeffer, Heim, Bond, Davis, Ghani  
 Nays 0

Resolved the Board return to regular session at 7:38pm with no action taken in Executive Session

#### **RESOLUTION 117-2020**

##### **BUDGET AMENDMENT**

On motion of Councilwoman Bond seconded by Councilwoman Ghani the following resolution was

ADOPTED Ayes 5 Pfeffer, Heim, Bond, Davis, Ghani  
 Nays 0

Resolved the following Budget Amendments are approved for the **Water District Account:**

From **SW08340.2** Transmission/Distribution Equipment to **SW19010.8** Retirement in the amount of **\$600.00**

#### **RESOLUTION 118-2020**

##### **BUDGET AMENDMENT**

On motion of Councilwoman Bond seconded by Councilman Heim the following resolution was

ADOPTED Ayes 5 Pfeffer, Heim, Bond, Davis, Ghani  
 Nays 0

Resolved the following Budget Amendments are approved for the **General to Highway Accounts:**

**From General A5010.1** Highway Superintendent to **Highway DA5142.1** Snow-Personnel in the amount of **\$6,663.52**

#### **RESOLUTION 119-2020**

##### **AUDIT OF CLAMS**

On motion of Councilman Davis seconded by Councilwoman Bond the following resolution was

ADOPTED Ayes 5 Pfeffer, Heim, Bond, Davis, Ghani  
 Nays 0

Resolved that the bills be paid on Abstract #13 in the following amounts:

General Fund	No.303 through 316	\$15,201.90
Highway Fund	No180 through 185	\$ 3,147.47
Water District	No. 101 through 107	\$ 2,311.81

#### **SUPERVISORS MANAGEMENT REPORT:**

- Route 219 Speed Study has concluded a speed reduction is not necessary
- Congressman Tom Reed Zoom meeting gave updates regarding stimulus eligibility and effects on municipalities
- Interim WVCS Superintendent has requested a meeting with the Town Board
- Petty cash for the Town offices has been reconciled
- Energy Communities Alliance (ECA) has submitted a transition letter for DOE to successfully engage with local communities
- NYMIR amounts are up 3.9%
- Superintendent Pfeffer submitted a year in review listing many successful projects either started and completed, or at least started in addition to challenges arising from the COVID-19 pandemic
- Grant writer RFP is ready for posting

**RESOLUTION 120-2020**

**APPOINT HIGHWAY SUPERINTENDENT**

On motion of Councilman Heim seconded by Councilwoman Bond the following resolution was

ADOPTED      Ayes    5           Pfeffer, Heim, Bond, Davis, Ghani  
                     Nays    0

Resolved the Town of Ashford Board appoint Keith Butcher as the Highway Superintendent for 2021 on a quarterly renewable contract with pay guidelines included in said contract along with a clause for 30 day notification for termination

**RESOLUTION 121-2020**

**AUTHORIZE SENIOR CITIZEN EXEMPTION UPDATES**

On motion of Councilman Davis seconded by Councilwoman Ghani the following resolution was

ADOPTED      Ayes    5           Pfeffer, Heim, Bond, Davis, Ghani  
                     Nays    0

WHEREAS, on March 7, 2020, Governor Andrew M. Cuomo issued Executive Order Number 202, declaring a State disaster emergency for the entire State of New York, and

WHEREAS, on December 18, 2020 said declaration was extended to include: Subdivisions 7, 7-a and 8 of section 459-c of the Real Property Tax Law, and subdivisions 5, 5-a, 5-b, 5-c and 6 of section 467 of the Real Property Tax Law, which permits the governing body of an assessing unit to adopt a resolution directing the assessor to grant exemptions pursuant to such section on the 2021 assessment roll to all property owners who received that exemption on the 2020 assessment roll, thereby dispensing with the need for renewal applications from such persons, and further dispensing with the requirement for assessors to mail renewal applications to such persons, and

WHEREAS, the Town is desirous in adopting such resolution while also allowing the assessor to require a renewal application to be filed when he or she has reason to believe that an owner who qualified for the exemption on the 2020 assessment roll may have since changed his or her primary residence, added another owner to the deed, transferred the property to a new owner, or died, now, therefore, be it

RESOLVED, that the Town Board is authorized to pass such resolution, and that the assessor is instructed to take any such necessary actions in the above-described directives.

**RESOLUTION 122-2020**

**ADOPT LGS-01 RETENTION AND DISPOSITION SCHEDULE**

On motion of Councilwoman Bond seconded by Councilman Davis the following resolution was

ADOPTED      Ayes    5           Pfeffer, Heim, Bond, Davis, Ghani  
                     Nays    0

RESOLVED, By the Town Board of the Town of Ashford the Retention and Disposition Schedule for New York Local Government Records, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein. FURTHER RESOLVED, in accordance with Article 57-A:

- a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records after they have met the minimum retention periods described therein;
- b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Supervisor Pfeffer and the Board members recognized the outgoing officials for their years of service to the Town of Ashford. Charles Davis, III-Councilman, Tim Engels-Highway Superintendent, Carl Stiles-Justice, Melinda Mellon- Justice

A motion was made by Davis seconded by Bond and carried that the meeting be adjourned at 8:05pm. (All aye)

Mary Kay Williams—Deputy Town Clerk

Patricia R. Dashnaw---Town Clerk